

**Nebraska Business Enterprise Program
Blind Licensee Committee Meeting Minutes**

Nebraska Commission for the Blind and Visually Impaired
4600 Valley Rd. Suite 100
Lincoln, NE 68510

May 16, 2019

Meeting called to order by chair Ross Pollpeter at 10:00 a.m.

Board Members in Attendance:

Chair, Ross Pollpeter, Vice-chair, Chris Nolan, Secretary, Andrea Chizek, and Board Members, Alex Curtis, and Jason Thompson

Blind Licensees in Attendance:

Wiley Elmshausen, Jim Jirak, Hardy Holm, Antonio Aguilar, Ronnie Kellogg, Sandy Alvarado, Miguel Rocha, Atty Svendsen, and Shanon Clark

NCBVI Staff in Attendance:

Executive Director, Carlos Servan, Deputy Director, Carol Jenkins, and NBE Staff, Dave Robinson

NCBVI Commissioners in Attendance:

NFB Designee, Mike Hansen, Chairperson and ACB Designee, Mark Bulger, and Vice-Chairperson, Robert Newman

Guests in Attendance:

Oscar Alvarado, Bridgit Pollpeter, Duncan Pollpeter, and Bob Welsh.

Guest Speakers:

Jim Davidson and Caroline White from Chesterman's Coca-Cola

Logistics:

Open Meeting Act: A copy of the Nebraska Open Meeting Act was available. The Notice of the Meeting was published in the Lincoln Journal Star, on the NCBVI Website, and on NFB Newsline®. The Notice was also sent to the NCBVI.Everyone email list.

Presentation from Chesterman's Coca-Cola:

Jim Davidson presented new products. He also had good information to help blind vendors out with their business. Caroline White also provided samples to try. Please see the pricing list attached at the bottom of these minutes.

Approval of Minutes:

Motion was made by Jason Thompson to approve the minutes from the meeting on March 8, 2019 as distributed. Chris Nolan seconded it. Motion passed.

Chair Report: (Presented by Ross Pollpeter)

As NBE Chair Person, I do not have much to report at this meeting, except that if any licensee is struggling, I encourage you to contact myself or other veteran licensees. My phone number is (402) 889-0229.

SLA Report: (Presented by Carol Jenkins)

Legislation Update

Senator Wishart introduced LB 220, on January 14, 2019. The Health and Human Services Committee hearing for LB 220 was on February 27, 2019. Carlos Servan, NCBVI Executive Director, Carol Jenkins, NCBVI Deputy Director, one blind vendor, one center student, and an ACB representative testified in support for this bill. Six blind vendors submitted letters in support. The interim Executive Director of the Department of Administrative Services (DAS) submitted a letter of opposition. Senator Wishart will be looking into what the issues that DAS has with LB 220 in order to alleviate any concerns moving forward. Senator Wishart intends to make LB 220 a priority bill.

Vending Sites Update

Department of Corrections

The Department of Corrections has informed NCBVI that an RFP is close to being ready to post. NCBVI intends on submitting a bid for the RFP for the Department of Corrections and is just waiting on the RFP to be posted.

Nebraska State Building Division

NCBVI is still in contract negotiations with the Nebraska State Building Division. Carol Jenkins, NCBVI Deputy Director, is still attempting to obtain a group insurance policy for the NBE program in order to lessen the cost of insurance for vendors. This is the portion of the contract still being negotiated with the State Building Division. Once a contract has been fully executed, Carol Jenkins, NCBVI Deputy Director, will set up a training for relevant NCBVI staff, NBE Staff, and licensees who will be responsible for carrying out the contract.

Offutt

Carlos Servan, NCBVI Executive Director, has been diligently working on the Offutt cafeteria details to move the project forward to a completion, Carol Jenkins, NCBVI Deputy Director, has been working on the permit negotiations for the Offutt vending machines. The Offutt cafeteria and vending machines will need to be operational by July 1, 2019. Carol Jenkins, NCBVI Deputy Director, has been negotiating exclusive agreements with Coca-Cola and Host Coffee for all required vending machines for Offutt.

Other Potential Vending Site Expansions

Carol Jenkins, NCBVI Deputy Director, is working on negotiating a permit for the VA in Lincoln, which is a part of the VA permit in Omaha that was signed in 2018.

Licensees Update

Carol Jenkins, NCBVI Deputy Director, has worked with NCBVI District Supervisors to up-date the Nebraska Licensee list. This has been completed as of April 5, 2019. There are 23 licensees in Nebraska with 16 currently operating vending sites.

Vending Site Complaints

The categories of complaints that have come in to Carol Jenkins, NCBVI Deputy Director, this quarter have been as follows: vendors not coming often enough to stock machines and expired products. This is a reminder that NCBVI has all of the contracts with the various owners of facilities, and licensees are representing themselves, other licensees, other blind consumers, and NCBVI statewide.

Additional Notes

DOT Contract Amendment

Carol Jenkins, NCBVI Deputy Director, has negotiated with the Nebraska Department of Transportation (DOT) to allow Coca-Cola to put in bottled soda machines along I-80. Carol Jenkins, NCBVI Deputy Director, will be negotiating a timeline for this to occur. NCBVI will be working with Coca-Cola to get the Offut permits up and running prior to July 1, 2019 before working on the interstate. However, the newest challenge is getting machines to fit inside of the enclosures DOT built. DOT was not willing to allow vending machines to be placed inside rest areas. Carol Jenkins, Deputy Director, is negotiating this with DOT in the contract amendment.

NBE Handbook

Carol Jenkins, NCBVI Deputy Director, Nancy Flearl, NCBVI Omaha District Supervisor, and Sandy Alvarado, NBE Licensee, are working together to create a NBE Handbook for Licensees as well as an NBE Handbook for NCBVI Staff. This is still a work in progress.

SLA Policy on Allowable Deductions:

There is a list of 10 items that blind vendors can use for P&L deductions. Blind vendors need to have proper documentation, which includes itemized receipts.

Update on Licensees and new trainee(s):

The list of blind licensees has been updated as of April 2019. There are 23 blind licensed vendors, of which 16 are currently operating a vending site. There are no new trainees.

Update on Profit and Loss Reports:

Discussion was held regarding late fees. Dave Robinson will be contacting each blind vendor individually to correct and polish up P&L reports.

Update on Set-aside Balance:

The SLA suggested to keep the set-aside percentage at 11%. Discussion was held. Chris Nolan made a motion to keep the set-aside at 11%. Jason Thompson seconded. Motion passed.

Update on Greater America Training:

Greater America no longer wants to provide training to the remaining blind vendors and agency staff due to the cost to provide the first round of training previously completed. The SLA suggested we use internal resources because there are very knowledgeable blind vendors already.

Update on Fixed Asset Scanning:

Dave Robinson stated he will work with agency staff, Larry Oleson and Fritz Nuffer, to make the rounds at each blind vendor's sites to verify the condition and location of the agency's fixed assets for the annual fixed asset report due in August of each year. Dave Robinson said he will be in contact with each blind vendor.

NBE Committee Elections:

The five committee members elected were: Sandy Alvarado, Ross Pollpeter, Chris Nolan, Andrea Chizek, and Alex Curtis. Sandy Alvarado received 13 votes, Andrea Chizek received 13 votes, Ross Pollpeter received 12 votes, Chris Nolan received 10 votes, Alex Curtis received nine votes, and Jim Jirak received six votes. Sandy Alvarado was nominated for chair, and Sandy accepted. A roll call vote was taken and all votes were in Sandy's favor. Ross Pollpeter and Chris Nolan were both nominated for vice-chair, and both accepted. A roll call vote was taken. Sandy Alvarado voted for Ross, Ross Pollpeter voted for himself, Chris Nolan voted for himself, Alex Curtis voted for Ross, and Andrea Chizek voted for Ross. Ross Pollpeter became vice chair. Andrea Chizek was nominated for secretary and she accepted. A roll call vote was taken, and all votes were in Andrea's favor. Chris Nolan and Alex Curtis became board members on the committee.

Discuss Training for the Next Quarterly Meeting:

Discussion was held on various topics. It was decided to have the next training on Social Security.

New Business:

There was no new business to report. Ross Pollpeter stated there are many new changes and we all need to work together and adjust to these new changes throughout the program.

Set Date for Next Meeting:

Jason Thompson made a motion to have the next meeting on Thursday, August 1, 2019 at 10 a.m. in Omaha, Nebraska. Andrea Chizek seconded. A roll call vote was taken. Sandy Alvarado, Ross Pollpeter, Andrea Chizek, and Alex Curtis voted yes. Chris Nolan voted no. Motion passed.

Date: Thursday, August 1, 2019

Time: 10:00 a.m.

Location: Omaha, Nebraska

Adjournment:

Andrea Chizek made a motion to adjourn. Alex Curtis seconded. Motion passed.

Adjournment Time: 12:09 p.m.

Quarterly Training Following Meeting Adjournment:

Training was presented on the new P&L spreadsheet. NCBVI Technology Specialist, Nancy Coffman provided the training. NCBVI Technology Specialists Jan Brandt and Larry Oleson were present as well.

Blind Vendors in Attendance for Training:

Wiley Elmshauser, Jim Jirak, Hardy Holm, Antonio Aguilar, Ronnie Kellogg, Sandy Alvarado, Miguel Rocha, Atty Svendsen, Shanon Clark, Ross Pollpeter, Andrea Chizek, Alex Curtis, and Jason Thompson.

2019 Coca Cola Products/ Pricing

(FLO)

Carbonated Soft Drinks:

12oz. Cans (24 units) \$ 8.30

*Flavors \$ 7.64

20oz Bottles (24 units) core \$19.29

*Flavors \$15.11

*Some flavors may not be available in all packages

**Dr. Pepper products may not be available in all delivery territories

Coca-Cola

Coca-Cola Zero Sugar

Coca Cola Cherry

Coca-Cola Vanilla

Coca-Cola Caffeine Free

Diet Coke

Diet Coke Caffeine Free

Diet Coke Feisty Cherry

Diet Coke Lime Ginger

Sprite

Sprite Zero

Sprite Cherry

Barq's Root Beer

Fresca

Fanta Orange

Fanta Grape

Fanta Strawberry

Fanta Green Apple

Fanta Berry

Dr. Pepper

Diet Dr. Pepper

Mello Yello

Mello Yello Zero

MM Orig. Lemonade

MM Pink Lemonade
MM Lt Lemonade

Yup (14oz; 12 ct. case) \$16.32
shelf stable milk-lactose/gluten free
Chocolate
Strawberry
White

Tum-E-Yummies (10oz; 12ct. Case) \$7.56
Orange-arific
Blue Raspberry
Very Berry Blue
Fruit Punch
Greentastic Apple

Dunkin Donuts Coffee (13.7oz; 12ct case) \$19.25
Mocha
Vanilla
Espresso
Original
Cookies & Cream
Pumpkin Spice

PowerAde (20oz; 24ct case) \$14.03
Fruit Punch
Mountain Blast
Grape
Orange
Lemon Lime
Zero - Grape (0 calories)
Zero - Fruit Punch (0 calories)
Zero - Mixed Berry (0 calories)

Vitamin Water (20oz; 24ct Case) \$23.88
Essential (orange-orange)
XXX (acacia/berry/pomegranate)
Revive (fruit punch)
Energy (tropical citrus)
Focus (kiwi-strawberry)
VW Zero - Squeezed
VW Zero - Rise
VW Zero - XXX

Smart Water
20oZ (24ct case) \$26.08

700 ml sport top (24 ct case) \$25.69
1 liter (12 ct case) \$18.07

Dasani Water

12oz (24 ct case) \$8.40
20 oz lemon, strawberry (24ct Case) \$11.08
½ liter (24ct Case) \$11.71
1 liter (12ct case) \$12.78

Dasani Sparkling (12oz; 24ct case) \$8.30

Black cherry
Lemon
Tropical
Lime
Pear Kiwi
Blueberry

McCafe Coffee (13.7oz; 12ct case) \$18.25

Caramel
Mocha
Vanilla

Minute Maid 100% Juices

12oz Juices (24ct case) \$22.97
Orange Juice*
Apple Juice*
Cran-Raspberry blend
Cran-Grape Juice blend
Mixed Berry*

Gold Peak - Ice Tea (18oz; 12ct case) \$11.50

Lemon - Sweetened Tea
Sweetened Black Tea
Unsweetened Black Tea
Diet Tea lightly sweetened
Green Tea lightly sweetened
Raspberry
Peach

Hubert's (16oz; 12ct case) \$14.85

Lemonade
Strawberry
Raspberry
Blackberry

Peace Teas (23oz cans; 12ct Case) \$10.78

Green Tea
Sweet Lemon
Razzleberry Tea
Caddy shack
Texas Sweet Tea
Peach

Honest Brands (16.9oz; 12ct Case) \$11.23

Honey Green
Peach
Pom Blue

Zico Coconut Water (14oz; 12ct case) \$18.58

Natural.
Pineapple

Fountain Beverages:

5G BIB - 30 fin gal/3820 fin oz \$93.97
2.5G BIB - 15 fin gal/1920 fin oz \$50.81
Co2 \$28.00
-\$50. refundable dep.
Coke
Coke 0 Sugar
Diet Coke
CF Diet Coke
Cherry Coke
Sprite
Dr. Pepper
Diet Dr. Pepper
Fanta Orange
Barq's Rootbeer
Mello Yello
Minute Maid Lemonade
PowerAde MBB
Gold Peak Unsweet
Gold Peak Sweet
Gold Peak Raspberry
Segram's Tonic
Orchard's Best Cranberry \$97.85
Orchard's Best OJ \$97.85
Master Pour Sour

16oz Monster \$35.63

Green
Lo Carb
Absolute 0

Mango Loco
Assault
Khaos
Pipeline Punch
Pacific Punch
Ultra White
Ultra Blue
Ultra Red
Ultra Sunrise
Ultra Black
Ultra Violet
Ballers Blend
Mad Dog
Unleaded
Full Throttle Black
Full Throttle Blue Agave
NOS
NOS Grape

15.5oz Rehab \$17.82

Rehab lemonade
Rehab Peach
Rehab Raspberry
Rehab Orangeade

18.6oz \$18.07

Import

15oz Java 23.14

Mean Bean
Loca Mocha
Irish
Kona
Vanilla Light
Salted Caramel

8.4oz Espresso \$20.76

Espresso & Cream
Vanilla

Monster Caffé \$22.50

Vanilla
Caramel
Mocha

24oz Tall Can \$26.83

Green
Lo Carb
Ultra White
Rehab
Violet

25.4oz Hydro \$22.46

Blue Ice
Purple Passion
Zero Sugar
Tropical

Body Armor (12oz; 24ct case) \$18.00

Lyte Peach
Strawberry Banana
Orange Mango
Fruit Punch

Body Armor (16oz; 12ct case) \$14.75

Lyte Blueberry Pomegranate
Lyte Orange Citrus
Lyte Peach Mango
Blackout Berry
Fruit Punch
Mixed Berry
Orange Mango
Pineapple Coconut
Strawberry Banana
Tropical Punch
Watermelon Strawberry
Grape

Body Armor (28oz; 12ct case) \$18.70

Lyte Blueberry Pomegranate
Lyte Orange Citrus
Blackout Berry
Knockout Punch
Fruit Punch
Orange Mango
Strawberry Banana
Tropical Punch
Watermelon Strawberry

Body Armor Water

700ml; 24ct case \$24.90
1 lt; 12ct case \$16.15

